

**American University of Armenia**  
**Capacity and Preparatory Review: WASC Site Visit**  
**Abbreviated Schedule - Subject to Change**

**FIRST DAY ON CAMPUS, WEDNESDAY, FEBRUARY 8, 2012**

8:45-9:15 am	<p style="text-align: center;"><b>Meeting with ALO and Accreditation Staff:</b> Orientation to Team Room, technology resources, documents in Team Room            Place: WASC Team Room  <i>[Tom Samuelian, ALO; Sharistan Melkonian, Director of Accreditation; Anush Bezhanyan, IR Manager; Lissett Babaian, Assessment Consultant]</i></p>			
9:15-9:45 am	<p style="text-align: center;"><b>Campus Tour</b>            Meeting Place: 315E  <i>[Anahit Ordyan, Director of Administration]</i></p>			
10:00 am	<p style="text-align: center;"><b>Meeting with President Bruce Boghosian:</b> Strategic Plan Status, U-Grad, Development Plan, Structural Deficit            Place: President's Office</p>			
11:00 am	<p style="text-align: center;"><b>Meeting with WASC Steering Committee &amp; CPR Working Group</b>            Place: Room 307E  <i>[Tom Samuelian, ALO; Aram Hajian, Dean, CoE; Irshat Madyarov, Assistant Professor DEP; Karen Aghababyan, Director of ACE; Anahit Ordyan, Director of Administration; Berj Gatrjyan, Director Information and Communication Technologies Services; Satenik Avagyan, Library Director; Gevorg Goyunyan, CFO; Anush Bezhanyan, IR Manager; Sharistan Melkonian, Director of Accreditation]</i></p>			
Noon	<p style="text-align: center;"><b>Lunch with Resident Heads of Programs</b>            Place: Room 43 MB  <i>[Catherine Buon, DEP; Aram Hajian, CoE; Tom Samuelian, Law; Eric Guevorkian, SMB; Varduhi Petrosyan, CHS]</i></p>			
1-1:45 pm	<p style="text-align: center;"><b>IRO</b>            (Martin, Lindsay)            Place: IRO Office  <i>[Anush Bezhanyan, IR Manager; Sharistan Melkonian, Director of Accreditation]</i></p>	<p style="text-align: center;"><b>Credit Hour Policy</b>            (Kang)            Place: Law Dept  <i>[Catherine Buon, Chair, Curriculum Committee; Aram Hajian; Curriculum Committee]</i></p>	<p style="text-align: center;"><b>Budget, Faculty Workload</b>            (Niehoff, Washbourn)            Place: Law Dept.  <i>[Gevorg Goyunyan, CFO; Tom Samuelian, ALO]</i></p>	
2-2:45 pm	<p style="text-align: center;"><b>Development Advancement</b>            (Freund, Niehoff)            Place: President Office  <i>[President Bruce Boghosian]</i></p>	<p style="text-align: center;"><b>Student Services</b>            (Martin, Lindsay)            Place: Registrar Office  <i>[Rebecca Carter, Registrar]</i></p>	<p style="text-align: center;"><b>Faculty Senate Leadership</b>            (Kang, Washbourn)            Place: 307E  <i>[Melissa Brown and Irshat Madyarov, DEP; Aram Hajian, CoE; Vahan Bournazian, Law]</i></p>	
3:00-3:45 pm	<p style="text-align: center;"><b>Info/ Communications Services</b>            (Freund, Kang)            Place: Room 38 MB  <i>[Berj Gatrjyan, Director Information and Communication Technologies Services]</i></p>	<p style="text-align: center;"><b>ALO</b>            (Martin)            Place: Law Dept            Conf. Room  <i>[Tom Samuelian, ALO]</i></p>	<p style="text-align: center;"><b>Meet w/ Auditor</b>            (Niehoff)            Place: CFO Office  <i>[Gevorg Goyunyan, CFO; Lilit Arabajyan, Engagement Partner; Manuk Grigoryan, Engagement Manager]</i></p>	<p style="text-align: center;"><b>U-Grad Task Force, GE Program</b>            (Washbourn, Lindsay)            Place: 133  <i>[Aram Hajian, CoE; Melissa Brown and Catherine Buon, DEP; Tom Samuelian and Vahan Bournazian, Law; Eric Guevorkian, SBM; Varduhi Petrosyan, CHS; Karen Aghababyan, ACE; Gevorg Goyunyan, Chief Financial Officer; Anahit Ordyan, Director of Administration; Rebecca Carter, Registrar]</i></p>
4:00-4:45 pm	<p style="text-align: center;"><b>Open Meeting with Faculty</b>            (Freund, Washbourn)            Place: Manoogian Hall</p>	<p style="text-align: center;"><b>Open Meeting with Alumni including employers</b>            (Martin, Kang)            Place: 308E</p>	<p style="text-align: center;"><b>Open Meeting with Staff</b>            (Niehoff, Lindsay)            Place: Small Auditorium</p>	
5:00-5:45 pm	<p style="text-align: center;"><b>Open Meeting with Students &amp; Student Council</b>            (Freund, Washbourn, Kang, Niehoff)            Place: Manoogian Hall</p>	<p style="text-align: center;"><b>Student Learning Committee</b>            (Martin, Lindsay)            Place: 307E  <i>[Tom Samuelian, Law; Catherine Buon and Melissa Brown, DEP; Eric Guevorkian, SBM; Varduhi Petrosyan, CHS; Aram Hajian and Sarkis Zeytunyan, CoE; Syuzanna Vasilyan, PSIA; Sharistan Melkonian, Director of Accreditation; Lissett Babaian, Assessment Consultant]</i></p>		

**THE SECOND DAY ON CAMPUS, THURSDAY, FEBRUARY 9, 2012**

9:30 – 9:45 am	<b>Meeting with Deputy Minister of Education at Ministry of Education [Garine Harutyunyan]</b>		
10 am	<b>Meeting with AUAF local BOT Member [Prof. Yuri Sargsyan]</b>		
10:15 – 11 am	<b>Provost by Phone</b> (Freund, Kang) Place: President Office <i>[Armen Der Kiureghian, Provost]</i>	<b>Computational Sciences Faculty</b> (Washbourn, Lindsay) Place: 307E <i>[Aram Hajian, Dean CoE, and CoE faculty: Suren Khatchatryan, Victor Ohanyan, Rubina Danilova, Perouz Taslakian]</i>	
11:15 - Noon	<b>Library</b> (Freund, Martin) Place: Library <i>[Satenik Avagyan, Director of Library; Hasmik Galstyan, Head of Reference; Ani Minasyan, Circulation Desk Assistant]</i>	<b>COO</b> (Niehoff, Kang) Place: COO Office <i>[Ashot Ghazaryan, COO]</i>	<b>Faculty from programs with most recent SubChange applications (Business and English &amp; Communication)</b> (Washbourn, Lindsay) Place: 307E <i>[Eric Guevorkian, SBM; Catherine Buon, Irshat Madyarov, Melissa Brown, and Rubina Gasparyan, DEP; Tom Samuelian, ALO]</i>
Noon-1:00 pm	Lunch in executive session in cafeteria		
1-1:45 pm	<b>Research and Scholarship Task Force and Heads of Research Units</b> (Freund, Kang) Place: 307E <i>[Vahan Bournazian, Law; Varduhi Petrosyan and Byron Crape, CHS; Alexan Simonyan, Allen Amirkhanyan, and Aram Hajian, CoE; Karen Aghabayan, ACE; Irshat Madyarov, DEP; Meruzhan Karapetyan, Digital Library]</i>	<b>Curriculum Committee</b> (Martin, Niehoff) Place: Law Dept. Conf. Room <i>[Catherine Buon, DEP; Tom Samuelian, Law; Eric Guevorkian, SBM]</i>	
2-2:45 pm	<b>Assessment of Student Learning for existing Programs and for new programs: COE AND OTHER RELEVANT Deans and Assessment Coordinator</b> (Martin, Lindsay) Place: 307E <i>[Aram Hajian, CoE; Catherine Buon, DEP; Eric Guevorkian, SMB; Varduhi Petrosyan and Tsovinar Harutyunyan, CHS; Arpie Balian, Extension; Tom Samuelian, Law/ALO; Lissett Babaian, Assessment Consultant; Sharistan Melkonian, Director of Accreditation]</i>	<b>Registrar, including marketing and recruitment</b> (Niehoff, Washbourn) Place: Office of Registrar <i>[Rebecca Carter, Registrar]</i>	
3:00-3:45 pm	<b>Associate Dean of DEP+: Assessment of English language skills and tactics for helping students succeed who have remedial language skills</b> (Washbourn, Lindsay) Place: 307E <i>[Catherine Buon, Irshat Madyarov, and Melissa Brown, DEP; Lissett Babaian, Assessment Consultant; Tom Samuelian, Law/ALO]</i>		

**MORNING OF THE THIRD DAY ON CAMPUS, FRIDAY, FEBRUARY 10, 2012**

11 am	<b>Team chair meets with CEO privately re: team recommendations</b> (Freund) Place: President's Office <i>[President Bruce Boghosian]</i>
11:30 am	<b>Exit meeting with team and institution: Open Meeting Faculty, Staff, Students</b> Place: Manoogian Hall