**Faculty Senate Meeting**

**12p-1p**

**April 9th, 2015**

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| **Members** | **Members Absent** | **Guests** |
| Vardan Baghdasaryan | Karen Aghababyan | Eduard Avetisyan |
| Sos Bagramyan | Alen Amirkhanian\* | Adrineh Der-Boghossian |
| Arpie Balian | Mane Beglaryan\* | Irshat Madyarov |
| Melissa Brown | Hayk Nersisyan |  |
| Rai Farrelly |  |  |
| Varham Ghushchyan |  |  |
| Aram Hajian |  |  |
| Tsovinar Harutyunyan |  |  |
| Varduhi Petrosyan |  |  |
| Vahram Ter-Matevosyan |  |  |
| Mikayel Tovmasyan |  |  |
| Sargis Zeytunyan |  |  |

\*Indicates excused absence

**Faculty Senate Agenda April 9th, 2015**

1.      Quorum call

2.      Approval of March 5 and March 19 Minutes

3.      Approval of Agenda

4.      Committee Reports

**a.      Ad Hoc Committee on Recognition of Excellence**

**b.      Ad Hoc Committee on Advising**

c.       Executive Committee

d.      Curriculum Committee

e.      Ethics and Grievance Committee

f.        Committee on Extension Programs

g.      Student Learning Committee

h.      Admissions Committees (BAC & GAC)

5.      General Assembly

6.      Other Business

**Faculty Senate Minutes April 9th, 2015**

1.      Quorum call - 12:08

2.      Approval of Agenda - Approved by Consensus

3.      Committee Reports

1. Ad Hoc Committee on Recognition of Excellence
   1. Research Award needs work; need someone on FS to continue working
      1. Action: Get draft from Shari about ‘profile of nominated’ candidate
      2. Action: Needs a procedure
      3. Volunteers: Vahram and Vardan; prepare draft by end of next week
   2. Teaching Excellence
      1. Comments:
         1. Eligibility: What is the minimum number of courses that an instructor should teach per year to be eligible? Suggestion: 2 courses per year; Suggestion: Cut first point - Teach for at least one academic term
         2. Suggestion: Fix this language; Send something to admin as final recommendation.
         3. Eligibility: Cannot have been awarded in the past 3 years.
         4. Portfolio: Evidence of student learning 🡪 move to optional; change to samples of student work
         5. Optional: remove the following because they are represented in the CV 🡪 evidence of participation in PD activities; sample publications related to pedagogy/teaching; list of honors/awards
         6. Size of committee (one per Program too large): rotate through Programs/Colleges/Schools (Curriculum Committee model)
         7. Fix dates to reflect a timeframe that will work from year to year (For example: Nominations due 6 weeks prior to commencement; materials due 3 weeks after nominations; decisions made 1 week prior to commencement.)
         8. Action: Need rubric for evaluation
2. Ad Hoc Committee on advising: Will get FS feedback at the next meeting
3. Other Business:
   1. Charge of Extension Committee; EC consulted with president.
      1. Irshat’s report: EC is necessary; main purpose is not to oversee or control, but rather to serve in advisory role as needed. Regular review of courses and policies will take place annually.
      2. Action: Send document for review and discussion next time.
4. Upcoming:
   1. Need to finalize General Assembly
   2. Need extraordinary meeting about conditional admit vs. probation

Meeting adjourned 1:20pm

Minutes submitted respectfully by Raichle Farrelly, FS Secretary.