

**Minutes of Faculty Senate Meeting
April 19, 2006, 4:30 – 5:30 pm
Room 23**

Presiding: Vahan Bournazian, Chair
Secretary: Vahan Bournazian acting for Renee Richer
Attending Members:
Vahan Bournazian
Purosottam Sen
Suren Khachatryan
Victor Ohanyan
Varduhi Petrosyan
Lucine Galajyan
Talin Grigorian
Tom Samuelian

Meeting Summary:

A quorum for the meeting was established at approximately 4:30 pm.

Attending members then adopted the proposed agenda.

Executive Committee Report & Faculty Senate Discussion:

Vahan Bournazian reported that the Executive Committee had reviewed the Faculty Senate By-laws in terms of what was required of the Faculty Senate communications and shared with the Senate the Executive Committee's plans for implementing Article 14 of the By-laws. Discussion ensued regarding what to include in notices to the entire faculty, to the members of the faculty senate and to selected AUA administrative officers, as well as regarding information to be made public on the Faculty Senate web site as per Article 14. By consensus it was agreed that:

1. Faculty will be informed of meeting dates and agendas
2. Faculty Senate Members will be informed of past meeting draft minutes, meeting agendas and policy documents for review and ultimate approval or denial by the Faculty Senate.
3. Selected AUA Administrative Officers includes the Vice President and the President who will receive the same information as do Faculty Senate Members.
4. Faculty Senate web site will announce meetings and post approved meeting minutes and approved policies
5. Each Faculty Senate Committee will also post on the web site its charge, approved meeting minutes and date and time of the next meeting.

Further discussion ensued as to the use of Sharepoint or the AUA web server to post documents for review pending Faculty Senate discussion and it was agreed that the topic should return to the Executive Committee for further discussion.

Curriculum Committee Report: Tabled until the next meeting.

Ethics & Grievance Committee Report:

Varduhi Petrosyan spoke for the EGC and informed that during the last meeting there was significant discussion about what meaning and definition should be given to the term "public" in reference to making available decisions of the EGC. There was also discussion regarding taking steps to mediate or resolve disputes before holding panel inquiries. After discussion by the Faculty

Senate, it was agreed that the EGC should come forward with specific proposals for Faculty Senate debate and ultimate approval or denial.

Policy Review: Grade Appeal Form:

Review of the Grade Appeal Form revealed that the form needed technical revisions and improvements before it could be considered by the Faculty Senate. It was agreed that the Executive Committee would undertake a review of all pending policies and procedures and make technical revisions before presenting the documents to the full Faculty Senate for consideration.

Adjourned:

As the time expired, the meeting was adjourned by a seconded motion.